



Call for Candidature for ICOMOS Philippines Board of Trustees (2020-2023)

The International Council on Monuments and Sites (ICOMOS) in the Philippines was originally established on August 8, 1988, accredited by the ICOMOS International Secretariat. The President was Regalado Trota Jose, with Ramon Faustman as Vice President, Milagros Jamir as Treasurer, Fr. Rene Javellana, S.J., as Secretary and Rache Cuna as Membership Officer. The organization was established anew in 2010 as a non-profit corporation, with founding trustees Augusto Villalon, Michael Manalo, Jocelyn Mananghaya, Lucille Karen Malilong and Melvin Patawaran. This Philippine National Committee of ICOMOS International is subject to Philippine law as well as ICOMOS International Statutes and Rules. In particular, it has adopted the *Ethical Principles for ICOMOS Members* (adopted at the 18th General Assembly, 12 November, 2014)

In accordance with the ICOMOS Philippines By-laws, the 2020 General Assembly will elect the Board of Trustees for a term of three years (2020-2023). The Board of Trustees will elect among themselves the Chairman / President, Vice President, Secretary and Treasurer. The Information Session, held last 30 October 2020, provided more information on proposed policies and procedures and by-laws amendments which further elaborated the scopes and responsibilities of the Board of Trustees.

Functions and Powers of the Board of Trustees

The Board of Trustees shall have general charge of the property, business and affairs of the Organization with the power to manage, direct and supervise the same under its collective responsibility as provided in the By-Laws and the Policies and Procedure. Trustees shall:

- a. Appoint or elect all officers, employees and other administrative officers of the Organization as may be designated, except junior officers and minor employees; to define their duties and to discipline or remove them.
- b. Purchase or otherwise acquire for the Organization rights and privileges of properties, and to manage, conserve and invest the funds of the Organization
- c. Approve the annual budget of the Organization
- d. Delegate from time to time any of the powers of the Board which can lawfully be delegated to any standing or special committee or to any agent or officers and to appoint any person or persons to act as agents of the Organization with such powers and upon such terms as it may deem fit.

Additional Scope of Work of the Board of Trustees (based on the Policies and Procedure 2020)

Members of the ICOMOS Philippines Board of Trustees donate time and expertise to the Organization and they are part of a working board. As such, Trustees are expected to do the following tasks:

1. Donate a minimum of 10 - 20 hours a month of their time to the organization. Each trustee must take charge of one of the following for the duration of their tenure: staff management; fundraising; or 1 project per year.
2. Assist the President in the cultivation of donors, partners, supporters, collaborators, allies, and other stakeholders
3. Ensure the organization's activities are compliant and in furtherance of its mission in compliance with international parent organization and local mission / vision
4. Engage in the creation of long and short-term goals with the President
5. Assist in review of financial statement
6. Respond to email within 48 hours for items for Board approval, as and when required.

Requirements for Candidates

1. Trustees must be members of good standing, and member of ICOMOS for at least 2 years.
2. Board seats are open to all members who have retained continuous membership for 2 years, without geographic limitations. A minimum two-thirds ($\frac{2}{3}$) of the Board of Trustees must be full time residents in the Philippines during their term.
3. Trustees can reside in another country, or outside of Metro Manila.

The current Board of Trustees are Maria Cristina Paterno as President, Susan Aquino-Ong as Vice-President, with Trustees Maria Karina Garilao, Michael Angelo Liwanag and Richard Guevarra Daenos.

Application Procedure:

Interested parties should submit their letter of intent and **(1) curriculum vitae, (2) letter of intent, and (3) proposed agenda for the next 3 years** to the ICOMOS Philippines Secretariat at info@icomosphilippines.com with the email title ***"Trustee Application 2020 - Last Name"*** by **15 November 2020**.

Candidates' information (application requirements) will be made available to the membership through the ICOMOS Philippines members only Facebook group. The list of candidates and their respective platforms will also be posted in the ICOMOS Philippines official website.